



AGENDA Kick-Off Meeting, Hamburg

WEDNESDAY, 26 TH OCTOBER 2005

Morning Session

11:00	Welcome	Ralf Erat, TuTech GmbH, Michael Staudt, GTK
11:05 -11:15	Tour de table	Partner presentation
11:15 -11:45	The SEAREG project as an entry point for the ASTRA project	Philipp Schmidt-Thomé, GTK
11:45 -12:15	Introduction to the ASTRA project- Structure, Partnership, Case studies	Michael Staudt, GTK
12:15 - 13:15	Lunch break	

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Afternoon Session

13:15 -14:15	Regional Impacts and Small Scale Assessment of Climate Change	Dr. Jürgen Kropp, PIK
14:15 -14:30	Lessons learnt from Interreg IIIB programmes	Prof.Dr.Walter Leal, TuTech GmbH
14:30-15:00	WP1: Adaptation strategies for Regional planning purposes Introduction to the WP Content, work plan	Michael Staudt, GTK
15:00 -15:30	Coffee Break	
Individual case study presentations (10 min presentation + 5 min discussion)		
15:30 -15:45	Consequences of climate change in the Oder/Odra estuary region	Dr. habil. Gerald Schernewski, IOW
15:45-16:00	Climate change in the Gdansk Region	Jakub Zmuda, Szymon Uscinowisz, PGI, Gdansk
16:00-16:15	Case studies in Lithuania: climate change impacts on Klaipeda city and Curonian Spit	Elena Talockaite, ECAT
16:15 - 16:30	Climate change and case studies in Latvia	Agrita Briede, University of Riga
16:30 – 16:45	Climate change and case studies in Estonia & ASTRA Programme 2005 – 2007 of the Geological Survey of Estonia (EGK)	Are Kont, Tallinn Pedagogical University Jaan Kivisillä, Valter

		Petersell, Geological Survey of Estonia
16:45 – 17:00	Climate change effects in the Pirkanmaa Region	Dr.Tom Frisk, Pirkanmaa Environmental Centre
17:00 – 17:15	Case studies in Finland (Espoo, Raahе, Kokkola)	Hilkka Kallio, Satu Putkinen, GTK Mervi Romppanen, City of Espoo Juhani Hannila, City of Kokkola
17:15 – 17:45	Proposal of WP leaders, country co-ordinators Discussion	

In the evening: Ice breaker with drinks in “Palmspeicher” Restaurant near TuTech Innovation GmbH

AGENDA

Morning session: Work package 2

9:00 - 9:30	WP 2: Dissemination, Introduction to the WP, Content, work plan	Michael Staudt, GTK
9:30 - 10:00	SEAREG Decision Support Frame (DSF) and its integration in the ASTRA project	Johannes Klein, GTK
10:00 – 10:30	Detailed project work plan: Input for Milestone 1	Michael Staudt, GTK
10:30 – 11:00	Coffee break	
11:00 – 11:30	ASTRA website & Newsletter, Project leaflet, Publications	Michael Staudt, GTK Jochen Kilian, TuTech
11:30 – 12.00	Proposal of WP leaders, Discussion	
12:00 – 13:00	Lunch break	

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Afternoon session: Work package 3

13:00 – 13:30	WP 3: Development of Policies and Adaptation Strategies Introduction to the WP, Content, work plan	Lasse Peltonen , CURS/YTK
13:30 – 14:15	Winter storm study –purpose and common methodology	Samuli Lehtonen & Simo Häänpää, CURS/YTK
14:15 – 14:45	Coffee break	
14:45 – 15:15	Analysis of adaptation policies in the Baltic Sea Region	Lasse Peltonen, CURS/YTK
15:15 – 15:45	Discussion, Proposals for WP 3	
15:45 – 16:30	Break	
16:30	Boat trip to Hamburg Harbour	Dirk-Uwe Spengler Environmental Emergency Response Unit EERU, Hamburg, State Ministry of Urban Development and Environment
19:00 – 21:00	Project diner at the Landungsbrücken	
<p>Afterwards: Trip back to Hamburg-Harburg with the S-Bahn/Metro (S3 direction Harburg/Neugraben – exit at “Harburg Rathaus”) or individual programme. Please take some money/coins for the tickets (2,40 €) and the map with you!</p>		

FRIDAY, 28TH OCTOBER 2005

FINANCIAL ISSUES DAY

AGENDA

9:00 – 9:45	<p>Introduction to the Financial Management of Interreg IIIB Project</p> <ul style="list-style-type: none"> • Opening the day and welcoming all • Programme Manual and General Regulation of Interreg IIIB • Interreg III B Bookkeeping requirements <p>Financial News from Rostock Joint Secretariat</p>	Henna Koskiniemi, GTK
9:50 – 10:30	<p>Eligible costs and Budget</p> <ul style="list-style-type: none"> • Personnel costs including indirect employee costs and overheads • Other costs • Budget reallocation 	
10:30 – 10:50	Coffee Break	
10:50 – 12:00	<p>Reporting & Auditing</p> <ul style="list-style-type: none"> • Internal reporting Forms • Financial Progress Report and Activity Report • Required additional information to the Report • Reporting Deadlines • Auditing • Payment schedule and Bank accounts • Free discussion on all issues 	
12:05 – 13:00	Lunch Break	
13:05 – 14:15	<p>Cost Follow-up, Agreement & Communication</p> <ul style="list-style-type: none"> • Internal Cost and WP follow-up • Consortium Agreement • Internal Communication • Questions – Answers 	